

[REPUBLIC ACT NO. 8745]

AN ACT APPROPRIATING FUNDS FOR THE OPERATION OF THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES FROM JANUARY ONE TO DECEMBER THIRTY ONE, NINETEEN HUNDRED NINETY NINE, AND FOR OTHER PURPOSES

“Sec. 28. *Programs/Projects Related to Gender and Development (GAD)* – The National Economic and Development Authority (NEDA) and the Department of Budget and Management (DBM), in consultation with the National Commission on the Role of Filipino Women (NCRFW), shall formulate a set of guidelines for the implementation of programs/projects related to GAD.

In consultation with the NCRFW, all departments, offices, agencies, state universities and colleges, government owned and controlled corporations and other instrumentalities, shall formulate a GAD plan, designed to address gender issues, in accordance with R.A. 7192 and the Philippine Plan for Gender-Responsive Development (PPGD), 1995-2025. The cost of implementation of the GAD plan shall be at least five percent (5%) of the agency’s total 1999 budget appropriation.

All concerned government entities shall submit their GAD plan to the NCRFW for review. They shall likewise submit annual reports to Congress, the DBM and the NCRFW, indicating the accomplishments and amounts utilized to implement GAD-related programs/projects/activities.

Approved: December 30, 1998

DEPARTMENT OF BUDGET AND MANAGEMENT
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY
NATIONAL COMMISSION ON THE ROLE OF FILIPINO WOMEN

JOINT CIRCULAR NO. 99-4

May 24, 1999

To : All Heads of Departments/Agencies/State Universities and Colleges and Other Offices of the National Government, Government-Owned and Controlled Corporations and All Others Concerned

Subject : **Guidelines for the Implementation of Gender and Development (GAD) Related Programs/Projects/Activities**

1.0 PURPOSE

- 1.0 To provide guidelines for the implementation of the General Provisions of the General Appropriations Act (GAA) on GAD related programs/projects/activities; and
- 1.1 To prescribe the reporting requirements on the implementation of the GAD Plan and Budget.

2.0 DEFINITION OF TERMS

For the purpose of this Circular, the following terms shall be construed to mean as follows:

- 2.1 Gender and Development (GAD) Plan – a set of programs, projects and activities systematically designed and implemented by the agency over a given period of time to address the gender issues in their respective sectors. The Plan must be consistent with the agency’s mission/mandate and objectives and must take its direction from the Philippine Plan for Gender-Responsive Development (PPGD), 1995-2025.
- 2.2 Philippine Plan for Gender-Responsive Development, 1995-2025 – the Philippine Government’s perspective framework for pursuing full equality and development for women and men, in compliance with R.A. 7192, the Women in Development and Nation-Building Act and the Constitutional provision on gender equality.
- 2.3 Input or Start-up – efforts towards starting or facilitating gender mainstreaming in the agency’s functions and systems as well as policies and programs.

- 2.4 Mainstream – agency’s regular Programs/Projects/Activities (P/P/As) that have been reviewed or new P/P/As that have been designed to address gender issues and concerns.

3.0 GUIDELINES

3.1 Preparation of Agency’s GAD Plan

- 3.1.1 The NCRFW shall provide the necessary technical assistance in the preparation of the agency GAD Plan.
- 3.1.2 The FY 1999 GAD Plan and Budget shall be submitted to the National Commission on the Role of Filipino Women (NCRFW), copy furnished the Department of Budget and Management (DBM), on or before June30, 1999.
- 3.1.3 For the FY 2000 budget preparation, agencies shall prepare/formulate their GAD Plan for FY 2000-2002 in accordance with NBM No. 88 dated February 24, 1999.
- 3.1.4 After approval of the Year 2000 GAA and of subsequent years thereafter, agencies shall submit within one (1) month their annual GAD Plan.
- 3.1.5 All concerned government entities shall submit their GAD Plan and Budget in the format shown as Annex A to NCRFW for review, copy furnished the DBM.

3.2 Budgetary Requirements of the GAD Plan

- 3.2.1 The implementation of the P/P/As identified in the agency GAD Plan shall be provided an amount equivalent to the percentage authorized in the Annual Appropriations Act. No additional funds from other sources shall be released to agencies for the purpose.
- 3.2.2 The evaluation of agencies’ utilization of the GAD budget shall be performance-based.

3.3 Reporting and Evaluation

- 3.3.1 Agencies shall submit on a regular basis the Quarterly Financial and Physical Report of Operations pertaining to the GAD Plan and Budget, format shown as Annexes B and C, respectively, to DBM, copy furnished the NCRFW on the due dates prescribed in National Budget Circular No. 463, dated January 20, 1999.

Activities are categorized into input or start-up and mainstream and should be properly identified in the report.

- 3.3.2 Agencies shall submit annual reports indicating the targets, and the accomplishments for consolidation by NCRFW and submission to Congress.

4.0 **EFFECTIVITY**

- 4.1 This Circular shall take immediately.

(SGD.) **BENJAMIN E. DIOKNO**
Secretary
Department of Budget & Management

(SGD.) **FELIPE M. MEDALLA**
Director-General
National Economic & Dev't. Authority

(SGD.) **AMELOU B. REYES**
Chairperson
National Commission on the Role of Filipino Women

GENDER AND DEVELOPMENT (GAD) PLAN

Instructions

1.0 This form shall be prepared as follows:

Column 1 Indicate the specific programs/activities/projects (PAP) or components that are gender responsive and gender related. Entries under this column shall reflect in the same level of details PAPs listed and classified as **Code 1** under Column 2 of BP 201 Schedules A,B & C. (Please refer to BP 201 Summary for the details.)

Columns 2-4 Indicate the corresponding funding requirements for major allotment class, i.e., PS, MOOE, and CO.

Column 5 Reflect the sum for Columns 2 to 4.

Column 6 State the gender issue/concern being addressed by the specific PAP. This column shall reflect an explanation on how the specific PAP mainstreams gender and development concerns in the principal functions of the agency.

Column 7 Reflect indicators that would help assess the impact of a gender-related program/activity/project.

1.0 The agency shall accomplish this in three separate forms indicating its GAD Plan for the (a) previous year, (b) current year and (c) succeeding year.

GENDER AND DEVELOPMENT PLAN
(In P '000)

Year (Please Check)

_____ 1998 (previous year) Accomplishments

_____ 1999 (current year) Current Program

_____ 2000 (succeeding year) Baseline

Department: _____

Agency : _____

Program/ Activity/ Project (1)	PS (2)	MODE (3)	CO (4)	Total (5)	Gender- Related Issue (6)	Performance Indicator (7)

Prepared by:

Approved by:

Budget Officer

Head of Agency

FINANCIAL REPORT OF OPERATIONS
For the Quarterly Ending _____

Department : _____
 Agency/Bureau/Office : _____
 Fund Title : _____

Department Code : _____
 Agency/Bureau/Office Code : _____
 Fund Code : _____

P/P/A Code	PARTICULARS	Allotment Received		Obligations Incurred	Unobligated Allotment BALANCE	Gender- Related Issue
		Balance Previous Quarter (3)	This Quarter (4)			
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Mainstream						
1.1.1						
1.2.1						
Total						
Input or Start-up*						
1.3.1						
1.4.1						

*GAD related activities only

Certified Correct:

Submitted by:

 Chief Accountant/
 Head Accounting Unit

 Date

 Head of Agency
 Authorized Representative

 Date

QUARTERLY PHYSICAL REPORT OF OPERATIONS
For the Quarter Ending _____

Department : _____
 Agency/Bureau/Office : _____
 Fund Title : _____

Department Code : _____
 Agency/Bureau/Office Code : _____
 Fund Code : _____

P/P/A Code (1)	UNIT OF WORK MEASUREMENT (2)	WORK TARGET (3)	WORK ACCOMPLISHED (4)	MANPOWER UTILIZED (5)	Gender-Related Issues (6)
Mainstream 1.1.1					
1.2.1					
Total					
Input or Start-up*					
1.3.1					
1.4.1					

*GAD related activities only

Certified Correct:

Submitted by:

Budget Officer

Date

Head of Agency or
Authorized Representative

Date